

NORTH CAROLINA LAW ENFORCEMENT WOMEN'S ASSOCIATION

Agenda June 7, 2016 at 11:30 am Durham Police Department

I. CALL TO ORDER – Latisha Allen

The NCLEWA Business Meeting – Durham Police Department, 505 W. Chapel Hill St. Durham, NC 27701 (Primary), Huntersville Police Department, 9630 Julian Clark Ave. Huntersville, NC 28078 (Satellite), Leland Police Department, 102 Town Hall Dr. Leland, NC (Satellite)

II. INVOCATION – Marissa Davis

III. ROLL CALL

PRESIDENT	LATISHA ALLEN	Present
VICE-PRESIDENT	KELLY OAKS	Present
TREASURER	BRIE BUTLER	Present
SECRETARY	KIM BELL	Present
SGT. AT ARMS/ PARLIAMENTARIAN	DIANE SMOCK	Present
CHAPLAIN	MARISSA DAVIS	Present
HISTORIAN/PUBLICITY	LESLIE BOND	Excused
3 YEAR BOARD OF DIR.	DERRI STORMER	Present
	TAMESHA WOOLARD	Present
	DEBI SMITH	Present
2 YEAR BOARD OF DIR.	TARA STANTON	Present
	JESSICA CAMERA	Present
	MARIANNE BOND	Present

Additional members in attendance: Jennifer Sprague, Henrietta Saunders, Sydell Lewis, Candy Harper, Felicia Garnes and Katelan Coffey.

IV. ORDER OF BUSINESS:

A. READING OF MINUTES:

The minutes from the February 19, 2016 meeting were posted online. A motion was made by Marianne Bond to accept the minutes from the meeting and this motion was second by Tamesha Woolard. Accepted Unanimously.

B. CHAPLAIN'S REPORT:

Marianne Bond of Durham Police Dept. father has been in the hospital, he underwent brain surgery 2 weeks ago.

Deputy Smith of Mecklenburg County Sheriff's Office is battling with breast cancer.

Continue to keep each other in our thoughts and prayers.

C. TREASURER'S REPORT:

1. **Current Balance:** \$8,988.14 Checking \$6,986.50, Savings \$2,001.64. There was \$1,726.00 total expense spent. \$500.00 dollars deposit was placed on the hospitality room for conference, \$834.50 spent on Office expense, \$200.00 Shields Take the Field: Special Olympics Donation and \$144.23 Peace Officer Memorial Donation (Flag). A motion was made by Marissa Davis to accept the Treasurers Report and this motion was second by Marianne Bond. Accepted Unanimously.

V. COMMITTEE REPORTS:

A. Training and Standards – Committee Report

General Instructor – looking at changing recertification requirements after the probation period, possible change is to have instructors' recert by taking an online course to make it easier.

B. Bi-Law –Megan Doxsie of Morrisville PD looked over the bi-laws and put everything in correct format. The Bi-laws were sent out to all members on 3/30/2016 for review. A motion was made by Brie Butler to accept the Bi-Laws and this motion was second by Debi Smith. Accepted Unanimously.

C. Sponsorship Committee –Jessica Camera advised that so far there are 6 sponsorship from Holden Beach that are willing to give money and other types of donations for the conference. Latisha Allen advised that the Wilmington Convention and Visitor Bureau will be preparing bags for the conference and she will pick them up. Tamesha Woolard and Kandi Harper will be going to Wilmington to visit several of the businesses in reference to sponsorship. Discussion of adding sponsors' names on the program/flyer and sending "Thank You" notes after the conference.

VII. UNFINISHED BUSINESS:

- A. Update photographs for Vice President, Treasurer, and Secretary for website and achievement page for 2015 "Woman of the Year" and President Awards Recipients. All photographs have been updated except for the "Women of the Year" pic. Marissa will get this information sent to Brie.**

- B.** Bi-Laws updates – Completed see Committee Reports
- C.** Woman of the Year – Emails have been sent out to all eligible candidates and Marissa has received 2 responses so far. She is waiting on the others to respond and the deadline is August 1, 2016. Please all candidates respond to the email, so that she can be sure you received it.
- D.** Training for 2016 conference September 12-16, 2016 Tentative schedule

Monday	-Check in Business Meeting	1200 pm check-in 2:00 pm- 4:00 pm
Tuesday	-Surviving 1 st 3 Seconds	8:00 am- 5:00 pm
Wednesday	-Interdiction	8:00 am- 12:00 pm
Thursday	-Human Trafficking/Victim Services -Emergency Management	8:00 am- 12:00 pm 1:00 pm -4:00 pm
Friday	-PTSD	8:00 am- 12:00 pm

Kelly Oaks will be coming up with group activities. Sunset cruise on Riverfront max capacity of 25 people at \$15 - \$20 per person. Other option includes N.C. Aquarium or Murder Mystery Dinner. Henrietta will also get with everyone to come up with more ideas.

- E.** Banquet location – Courtyard by Marriot at 6:30 pm and will be sponsor by the Justice Academy.
- F.** T-shirts and/or Polos – The shirts are available in male or female and can be order on the website under merchandise. The deadline for ordering is August 1, 2016.
- G.** Raffle –75 raffle tickets left to be sold and the deadline to have all monies in is August 1, 2016.
- H.** Conference Announcement – The information for the conference is on the NCLEWA.com website. Please share the information with agencies and training facilities. Registration deadline is August 1, 2016. We will see how many people register for the conference before selling individual additional banquet tickets.
- I.** Guest Speaker –No updates. Brie has her bio and pic but need final confirmation from Chief Joyner.
- J.** Vendor(s) –Methodist has confirmed and paid. There are 2 other slots available for vendors.
- K.** Pins – New pins are in and will be given out at the conference. There are enough pins to give out to every member.

VII. NEW BUSINESS:

- A.** Meeting Quorum (membership voting procedure)
- B.** Vote in New Members – 14 new members were voted in Quantina Hennessey (Cumberland County Sheriff Office), Robin Todd (NC SBI), Dana Hamilton (Winston-Salem State Univ. PD), Dawn Karie (NC SBI), Maria Stevenson (Durham PD), Hower Renee (Monroe PD), Jenny Clark (Ayden PD), Kayla Blevins (Durham PD), Erin Ellerman (Durham PD), Tiesha Williams (UNC-Chapel Hill PD), Keisha Owens (Durham PD), Stephanie Garrett (Winston-Salem State Univ. PD), Patricia Brown (Central Piedmont Comm. PD) and Nzingha Williams (Central Piedmont Comm. PD). Tamesha Woolard made motion to accept new members and the motion was second by Debi Smith. Accepted Unanimously.
- C.** Forgotten Residents – 4 members in centers throughout the state that we give to in the month of December.
- D.** Upcoming Training – Kelly Oaks has posted training on the website. Members need to opt in to receive email alerts when new training has been posted. FLETC training is available and they want more female attendees. The courses can be coordinated for N.C.
- E.** 2017 Conference 60th Annual Conference (Charlotte NC) – Kandie is working on the conference with Major Brown. Major Brown need a list of classes that we may be interest in. Major Brown will pay for instructors out of her budget, has an auditorium that holds 200 that can be reserved and possible firearms class. Hotel will be one close to campus. More information will be gather about Comfort Inn Suites at a rate of \$75.00/night from Sept. 11 – 15, 2017. Kandie will get them to reserve the number of rooms needed and the hospitality room. Need to know if they will have a problem with bringing in food. Kandie will be the liaison person talking to Major Brown and keeping the association informed on updates. Jennifer Sprague will assist Kandie with any help she may need for that area. Everyone need to start thinking about classes that we want to have in 2017 for sworn and non-sworn.
- F.** Other Announcements – Durham S.W.A.T. won 2nd year “Shields Take the Fields” Charity Softball Tournament in Concord, NC. A big congratulation to the team. We all want to commend Brie for the website.
- G. NEXT MEETING** – September 12, 2016 at 2:00 pm at Ft. Fisher, 118 River Front Rd., Kure Beach, N.C. 28445.

A motion was made by Kelly Oaks for the meeting to be adjourned and that motion was second by Kim Bell.