

NORTH CAROLINA LAW ENFORCEMENT WOMEN'S ASSOCIATION

Agenda

December 1, 2017

I. CALL TO ORDER – Marianne Bond @ 1045

The NCLEWA Business Meeting – Durham Police Department 505 W Chapel Hill St Durham, NC 27703

II. INVOCATION – Marsha Williams handled the invocation for the association.

III. ROLL CALL –

PRESIDENT	Marianne Bond	PRESENT
VICE PRESIDENT	Marsha Williams	PRESENT
TREASURER	Brie Butler	PRESENT
SECRETARY	Tara Stanton	PRESENT
SGT. AT ARMS/PARLIAMENTARIAN	Diane Smock	PRESENT
CHAPLAIN	Marissa Davis	PRESENT
HISTORIAN/PUBLICITY	Debi Smith	EXCUSED
3 YEAR BOARD OF DIR.	Derri Stormer	PRESENT
	Tamesha Woolard	PRESENT
	Debi Smith	EXCUSED
2 YEAR BOARD OF DIR.	Henrietta Sanders	EXCUSED
	Jessica Camera	EXCUSED
	Jessica West	PRESENT

Additional members in attendance:

Kim Bell, Tiesha Williams, Khandi Harper (phone), Gina Hicks (phone).

IV. ORDER OF BUSINESS:

Meeting called to order by Marianne Bond.

A. READING OF MINUTES:

The minutes from the September meeting were posted online and emailed to all members with the meeting reminder. A motion was made by Tara Stanton to accept the minutes from the meeting and this motion was second by Tamesha Woolard.

B. CHAPLAIN'S REPORT: Not reviewed this meeting.

C. TREASURER'S REPORT: Brie Butler reported the following balances:

1. **Current Balance:** \$ 13,208.26 in checking, \$ 7,052.49 in savings and \$20,000 in the scholarship fund.

Brie reported that several items have been factored into the report this quarter, such as: Closing out expenses related to the conference such as the banquet, hospitality room, and guest speaker hotel room, income from the conference dues, fundraiser, and the donation from Bank of America. Full notes on every expense and income deposits are available if needed for review. A motion was made to pass the report by Jessica West and was seconded by Derri Stormer.

V. COMMITTEE REPORT(S):

A. Training and Standards: Committee Updates-Marianne Bond: Last meeting was November 17, 2017.

1. Executive Committee

- a. No motions before the commission
- b. Director Combs - gray paper with updates.
 - i. Finding deficiencies in 30% of the agencies and now audits will be every 3 years instead of every 4 years. This will help with the errors that are being discovered
 - ii. Certification turnaround times less than a week
 - iii. New SMI/General Instructor Program Administrator - Bob Overton is leaving for another job
 - iv. General Instructor annual training - an email was sent to all general instructors and as of October 1500 have not completed the annual online training

- v. In Nov a written letter was sent to all General Instructors and now 930 have not completed the online training
- vi. Giglio issues - officers were having letters in the DA's office and they are working to have letters submitted to Training and Standards and updating the F5 (separation form) to require officers to disclose any Giglio issues

A. NC Justice Academy Report

- 1. Oct 31 - Anthony Aycok resigned and moved to another position
- 2. Several retirements
- 3. New courses
 - a. Budgeting and finance
 - b. Advanced SRO
 - c. ASP instructor cert
 - d. Interview and Interrogations
 - e. DV Institute
 - f. Executive leadership for chiefs
 - g. Forensic analysis for patrol
 - h. Forensics analysis of shooting incidents
 - i. Pharmaceutical crime
 - j. Spanish for LEO
 - k. SWAT commission Nov 5-10 Salemburg

B. Education and Training Committee

- 1. 2019 Law enforcement in-service training
 - c. Firearms
 - d. Legal update
 - e. Juvenile law
 - f. Individual wellness
 - g. Best practices for officer during community dissent
 - h. DV

- i. Opioid awareness
 - j. Topics of choice
 - k. Hazmat
 - l. Blood borne
 - m. Leadership and professional development
- C. 632 hours for BLET
 - 1. Some classes have an increase in hours
 - a. Individuals with mental illness and development 8 to 24
 - b. Law enforcement communication from 48 to 76
- D. Firearms
 - 1. Proposed Rule change - must qualify with any newly issued handgun within 15 days even if it is the same make and model. This will be sent to a public hearing where other agencies can weigh in. Vote 20-8 (passed) <http://ncdoj.gov/About-DOJ/Law-Enforcement-Training-and-Standards/Criminal-Justice-Education-and-Training-Standards/Forms-and-Publications.aspx>

DOC has a major issue with this because they operate with “pool” guns. The final vote for this is scheduled for the next meeting.
- E. Planning and Standards Committee Report
 - 1. Rulemaking authority
 - a. Authorize PA and NP to administer physical examinations
 - b. Accept diplomas from legitimate correspondence schools
 - c. Require Concealed Carry instructors to have current certification
- F. Sponsorship – Captain Bond secured a \$1000 sponsorship donation from LexisNexis. She also set up different levels of sponsorship based on yearly conference goals. Each item can be sponsored and NCLEWA will add their name to the item for advertisement purposes. Brie is also creating a sponsorship page on the website to provide recognition to these organizations. A motion was made to add this to our website and solicit donations. We will follow the below basic format for donations. This motion was made by Brie Butler and was seconded by Jessica West.
 - Annual Banquet \$5,000
 - Scholarship \$5,000

- Specialized Training \$6,000
- Association Awards \$1,000
- Booklets & Supplies \$1,000

VII. UNFINISHED BUSINESS:

A. Conference Details – NCJA – Edneyville, September 3 – 7, 2018
(Coordinator for this is Laura Austin)

1. Limit of 50 people because of classroom size.
2. Conference Schedule

a. Monday - Check-in 1000-1200

Business Meeting 1300-1430

voting in new officers - need a new treasurer

b. Tuesday – Leadership Seminar 0800-1630

Company will send us a survey in March or April to be able to build this training accordingly. The association will put this out.

c. Wednesday or Friday – Courtroom Testimony 0800-1200

*working on getting Kimberly Overton

Kim Bell will reach out to her to get contact information to follow up with her.

d. Thursday – Firearms/Simulator/Defensive Tactics 0800-1600

*NCJA instructors

This will be rotating among these 3 classes

e. Friday –Wellness 0800-1200

This will be geared towards nutrition and mental wellness but not to cover the same material that will be in the 2019 in-service.

*NCJA instructor (Group voted on this and Marianne will reach out to Laura to coordinate).

3. Banquet – Looking at Lake Lure Inn – asking Kelly Oaks to reach out. We are estimating 70 people in attendance. The group is good will still using this location as long as the price hasn't gone above what we normally do.

- a. Scholarship – NCLEWA received a \$20,000 donation from Bank of America. This was to honor the four African American Female Chiefs (Durham, Morrisville, Raleigh, and Fayetteville). The Today Show with Megan Kelly recognized the association and Chiefs live on TV. Captain Bond spoke with the producer at length about the association and our financial struggle during the 2017 conference. The producers would like to have four scholarships given each year in recognition of each of these chiefs. Motion by Marianne Bond to accept this suggestion and give four \$500 scholarships each year with the donated money. Marianne made a motion that we keep making \$500 per year, in the name of each 4 Chief’s honor, seconded by Marsha Williams until the \$20,000 runs out.
 - b. Logistics to be discussed. Ideally we would like to invite the chiefs and award recipients to the banquet but this (association paying only for mileage or the cost of 8 rooms) would be expensive. Second option – to have the board meet the chiefs for a special presentation after the conference at each facility. The Association agrees that we would send the check to the local school so that the Chiefs could present it to the candidate nominated, with the exception of Chief Andrews, who would present at the conference to the candidate nominated.
 - c. Wake Technical Community College – Chief Casandra Deck Brown
 - d. Durham Technical Community College – Chief Davis
 - e. Fayetteville Technical Community College – Chief Hawkins
 - f. Community College at the location of the conference – Chief Andrews, Morrisville
4. Donation Items needed
- a. Water
 - b. Snacks
 - c. Soda
5. Breakfast – Discussion about the cafeteria – if open are we providing breakfast for the members? (May be easier than buying items for the rooms). Marsha recommended we wait to see if café is open first. The cook out was brought up as another option and the group liked this idea better than breakfast.
6. New Officers – key position of treasurer will need to be filled. Must be computer savvy and detail oriented. Consideration for assistant treasure to discuss.

B. PayPal Fees – discussion – the fee NCLEWA pays for each charged registration is 5-7 dollars. Should we attempt to offset this fee??? Do we want to increase the registration fee to offset this? Derri made motion to increase fees to \$160 if paid on time, seconded to by Jessica West. Motion passed.

C. Items to purchase for the upcoming conference – Keep in mind budget – pens, mugs??? This discussion was tabled to spring, but plan on bringing quotes, materials, and ideas for items to discuss. There would be a setup fee for new items and the company used is 4 imprints.

VIII. NEW BUSINESS:

A. Vote in New Members

Patrice	Andrews	Morrisville Police Department
Jessica	Brown	Moore County Sheriff's Department
Shante	Steward	Burlington Police Department
Kathryn	McVicker	NC State Highway Patrol
Vanessa	Smith	Jacksonville Police Department
Sandy	Bennett	Wake Forest Police Department
Katrina	Godwin	Morrisville Police Department
Tiffany	Anderson	Charlotte Mecklenburg Police Department
Charmaine	Hughes	Charlotte Mecklenburg Police Department

A motion was made by Tamesha Woolard to accept the new members and this was seconded by Jessica West.

B. Forgotten Residents:

Checks mailed out to 4 residents at 4 different facilities: J. Iverson Riddle Center, Caswell Center, O’Berry Center, Murdoch Developmental Center. A motion was made for the amount to increase the amount from \$40 to \$50 by Tara Stanton and was seconded by Marissa Davis.

New Business:

- i. Possible foundation – This was mentioned but there are issues with members having time to help create and maintain the foundation: This is not feasible because of the time and effort that would be needed. Association passed on this discussion or option to do this.

ii. Other suggestions? None at this time.

C. Next Meeting:

1. March 9th from 10:00-11:30 will be the next scheduled meeting.
2. A motion to adjourn was made by Jessica West and was seconded by Jessica Butler.