

NORTH CAROLINA LAW ENFORCEMENT WOMEN'S ASSOCIATION

Agenda

March 17, 2017 @ 11:30 a.m.

- I. CALL TO ORDER-Marianne Bond
The NCLEWA Business Meeting was held at the Durham Police Department, 505 W. Chapel Hill St., Durham, NC 27701 and a conference call was set up in Huntersville.

II. INVOCATION

III. ROLL CALL-

PRESIDENT	MARIANNE BOND	PRESENT
VICE-PRESIDENT	MARSHA WILLIAMS	PRESENT (Huntersville)
TREASURER	BRIE BUTLER	PRESENT
SECRETARY	TARA STANTON	PRESENT
SGT. AT ARMS/ PARLIAMENTARIAN	DIANE SMOCK	PRESENT
CHAPLAIN	MARISSA DAVIS	PRESENT
HISTORIAN/ PUBLICITY	LESLIE BOND	PRESENT
3 YEAR BOARD OF DIR.	DERRI STORMER	EXCUSED
	TAMESHA WOOLARD	PRESENT
	DEBI SMITH	PRESENT
2 YEAR BOARD OF DIR.	HENRIETTA SANDERS	PRESENT
	JESSICA CAMERA	PRESENT
	JESSICA WEST	PRESENT

Additional members in attendance:

Huntersville location: Marsha Williams, Jennifer Sprague, Henrietta Saunders, Aujiena S Hicks, Valerie M. Fields, and Pat Brown

IV. ORDER OF BUSINESS-

- A. READING OF MINUTES: The minutes from the December 2, 2016 meeting were posted online. A motion was made by Henrietta Saunders to accept the minutes from the meeting and this motion was seconded by Debi Smith. Accepted Unanimously.
- B. CHAPLAIN'S REPORT: The Chaplain reported that they had a line of duty death (their Major) and that NCLEWA had sent a card to the Department and family. The organization also received a thank you card from Khandi's family addressed to the group for their support during their difficult time. Several cards have gone out to ladies who have had some surgeries. An officer in Southport was killed driving his patrol car. The group discussed whether or not the organization should send a card since there was some issues surrounding this death and the circumstances and it was decided that the organization would send a card the family.

Marissa Davis brought the sample of the cards that were purchased to mail out in these situations for everyone to review and they are very professional appearing. These will be used for in state line of duty deaths and events that are brought to the attention of the group in which a correspondence is warranted.

- C. TREASURER'S REPORT: Current Balance: \$11,396.74 in checking and \$2,051.96 in savings for a total of \$13,448.70. Brie Butler reported that last year's conference netted \$3,426.56 for the association. Expenses were reported as the website fees (\$778.68) and money also spent on business cards, and sponsorship items. The full reports will be scanned and added to the minutes by Brie Butler. A motion was made by Leslie Meier to accept the Treasurer's Report and this motion was seconded by Henrietta Saunders. Accepted Unanimously

V. COMMITTEE REPORT(S):

Training and Standards:

1. Executive Committee Report - Director Steven Combs
 - a. Looking for clarification of NCGS 150B-21.3A, governing NC DOJ Training and Standards
 - b. DOJ & AOC – looking to authorize a lobbyist to monitor legislative updates
 - i. Often issues with original bills and how they impact Training and Standards Rules
 - c. Continuing audits and are averaging four a month
 - d. Looking to develop a National Decertification list – officers being suspended will be posted in a data base
 - e. Applications for LEO now have an 8 day turnaround time for approval. Goal is to be under 5
2. NCJA – Director Strickland – retiring in April (haven't heard who replacement will be yet, he will be gone April 1)
 - a. New classes
 - i. Crime prevention through environmental design
 - ii. Community Policing before a crisis
 - iii. Writing skills (report writing for officers)
 - b. NCJA Now have a CALEA Gold standard
3. Education and Training Committee
 - a. Working on lateral academy standards from Federal Agencies
 - b. Now allowing digital signatures on training / in-service classroom portions
 - c. Firearms update – possibly requiring long gun qualification in low lights (some agencies may do this already)
4. Planning and Standards Committee
 - a. Minimal applicants for BLET can be 8 with permission from Training and Standards
 - b. In 2016 19 BLET classes were canceled.
 - c. Looking to define Moral Character for DPS – corrections
 - d. wo studies are being conducted on recruitment and retention (currently limited to drugs and crimes)

- e. Proposal to suspend general instructor certifications if there is an issue with LEO certification
 - f. Looking for recruitment and retention study results
 - i. ECU study of Corrections
 - 1. Better pay, recognition for performance, proper time off, & supervisor support
 - g. Medical guidelines are being updated – in line with other standard practices
5. NC State Crime Lab
- a. Presentation – John Byrd
 - i. Increased the number of items examined – and backlog is only at 10,000 items where the lab was 4-5 years behind. This is no longer the case. Now closer to 177 days.
 - ii. Western Regional Lab to open mid 2017 (At Edneyville)
- A. The new POPAT was discussed and the fact that several agencies are moving towards this. Robin Todd was present and is a PT Instructor and offered insight into these moves and stated that the Highway Patrol is currently using this model as a hiring and maintenance standard for officers.

Sponsorship:

We need list of those who are sponsors of the conference so we can include them/item. Their information will go on the back of our program or flyers that are distributed during the conference. We will also need the address of the sponsors so that thank you cards can be sent.

Tamesha Woolard reported that she normally goes to the area in which the conference is being hosted and requests items for donations. As of this point she doesn't have any items yet. Henrietta advised that Khandi has received some gift cards and that Cidel has made contact with Premier Outlets for gift bags. There has also been a tour and driving experience that will be donated as well (possibly as a big door prize). Aramark is donating the food for the welcome reception for 150 people (the menu is hot dogs, hamburgers, and the works with the grill and staff to serve). This was arranged by Valerie Fields. Major Brown will pose to the board of a non-profit (Protect and Serve) to donate and will have an answer for the group hopefully next week for another donation. The Sheriff's Department has secured welcome bags that will be at the hotel and that there are 40 rooms blocked off.

VII. UNFINISHED BUSINESS:

A. Recap - 2017 Conference Huntersville/Charlotte:

- 1. Classroom and Lodging Accommodations
 - i. CPCC and Mecklenburg Co Sheriff's Officer Training Academy: Marsha has handled this and everything is on board. She did ask if this conference was posted on the NCJA website and Marianne was going to speak with Mark Strickland about this possibility (the college needs to fully advertise and this would assist). Registration opens Monday and an email with the PDF will go out to Marsha and

Maj. Brown for them to send out for any further advertising. It is posted on the NCLEWA website.

- ii. Comfort Inn Northlake: This is the chosen hotel with accommodations close to the campuses and commercial area.

2. Training for 2017 conference – see attached agenda

B. Banquet location – Rural Hill, Thursday 1800-2100

1. 1830 – Welcome, Invocation, Woman of the Year Presentation
2. 1900 Dinner
3. 1930 – Presidents Award & Scholarship
4. 1940- Guest speaker – Special Agent Dee Dee Jones, in Law Enforcement for 30 years. The board has also reached out to some former retired members for inclusion with this banquet and are awaiting confirmation (Gail Best and Pricilla Barnett, both from Gaston County).
5. 2015 – Closing remarks & Benediction (We must be done, including the clean up by 2300).

The banquet ticket sales will not open up until one month prior so that all members and guests can be accounted for first. Marianne will generate a list for priority for those additional tickets (Henrietta has already requested one for the first black female state trooper). The contract only allows us to have a maximum of 120 guests at the banquet.

C. Outings/Welcome reception: Sheriff's Office is sponsoring the Welcome reception and will handle the payment that is due for this venue. Aramark is donating the food for this event (cookout). Several outings were mentioned and between the welcome reception which is planned for Monday and the tour of the Speedway we should be covered for group events.

D. Scholarship recipient: Maj. Brown will be able to select the student from the college and we as a board can invite the recipient to the banquet. Marsha has met her and she has a 4.0. The recipient's information will be sent to the board so we can set up the information for the transfer of funds to the school at the appropriate time.

VIII. NEW BUSINESS:

A. Vote in New Members:

7 new members to vote in (listed below). Motion to accept new members was made by Marianne Bond and seconded by Tamesha Woolard.

Valerie Fields, Mecklenburg County Sheriff's Office
Zaneta Simpson, Mecklenburg County Sheriff's Office
Adella (Dee Dee) Jones, NC Dept. of the Secretary of State
Linda Christian, Mecklenburg County Sheriff's Office

Deonca Oliver, Mecklenburg County Sheriff's Office
Karen Bell, Mecklenburg County Sheriff's Office
Tonya King, Mecklenburg County Sheriff's Office

B. Forgotten Residents:

Brie Butler advised that the Forgotten Residents' donation for the holiday had been sent.

C. Raffle Update

The board discussed the issue of the raffle and problems we have had in the past with getting tickets and money back in past and wanted to know whether this was a feasible option still for the group. Brie Butler advised that NCLEWA made approximately \$1400 from this item. Some concerns were raised by Henrietta as to whether we should offer more prizes for this since many purchase large numbers of tickets. The board decided that we would still have our 3 top prizes and then try to utilize any large donated prizes for additional drawings. Valerie will get Marianne a list of donated items so the Board can work on this possibility and then we can determine if we will increase the ticket sales.

D. Woman of the Year

The bi-laws were attached to agenda for review for the qualifications and requirements for Woman of the Year. June is 3 months prior to conference and nomination packets will have to go to Marsha, the current Woman of the Year by then. Brie will put all the nominations on the website, and at the business meeting it was discussed having a small Power Point instead of having someone read all the letters and recommendations because they can get lengthy. Marsha stated that she can do a quick presentation when she gets the information back and Leslie advised that she can assist with the Power Point.

E. Center pieces for the banquet

Latisha Allen advised that she has a friend who is willing to do the table decorations for the group for a reasonable rate (\$18 per table x 15 tables, plus one head table). This friend has done our programs in the past for the organization at no cost. Latisha will be getting a quote from her and will present it to the group. Cidel is also an option for making centerpieces if we choose to utilize her skill set.

F. Anniversary Logo: Deb is still working on the Anniversary logo and it will be sent out to the Board members when complete. This will be on the T-Shirts and we are currently working on the color selection. Several options were mentioned.

G. Polos

Polos will be for sale in various colors and sizes (both men's and women's). They will be posted on the website to order and then will be available at the conference to pick up.

H. Other Announcements

1. The softball tournament that we participated in last year will be held May 6-7, 2017. Debi will be out of town and unable to play this year and the registration fee has gone up to \$600 fee. Last year we hosted a team and 8 must be on the roster but 50% have

to be LE. (Last year NCLEWA paid \$250 and Durham PD paid \$250 for the team). Debi is still looking for sponsors to help out with the cost and if you know of anyone please contact her by email. The fee for the team would be due April 7 if we sponsor a team as we did last year. Leslie stated that she would go and represent the Association again and take pictures and pass out information about the organization. The question was presented as to whether the association would sponsor a team again even if we didn't have team. We had a few members interested in playing on a team (Tamesha). The motion was made to make a partial donation from the association which was seconded by Jessica Camera. This motion was modified to pay \$300 (which is half) by Brie Butler and seconded by Leslie that if we if we don't get money for an entire team sponsorship (from someone else that we will still donate the \$300.

2. The association also purchased a jump drive for historical information so that it could be saved and passed on.
3. Major Brown mentioned that the college would be hosting a class about retirement for those who are about to reach that path soon. They will be offering 2 sessions on May 11, one from 8-12 and 1-5. They would also be putting on a training class about Women in Leadership Roles on May 2. This information will be put on the NCLEWA website and is free to Law Enforcement.
4. Marsha requested that the association send Mike Smith, who assisted with some of the association's training last conference, a card, since he has some family issues going on. This would just be a show of support from the organization. She will get his information to Marissa to send out.
5. The Board will stay in touch regarding the polos and logos.

I. Next Meeting:

Next meeting is scheduled for June 16th at Durham PD from 1130-1300. Huntersville will host a conference call again.

There was a motion to adjourn from Tara Stanton and it was seconded by Latisha Allen.

Roster

First name	Last name	Agency
Latisha	Allen	NC Dept. of Insurance
Deborah	Smith	Durham PD
Tara	Stanton	Greenville PD
Diana	Smock	Greenville PD
Marissa	Davis	Goldsboro PD
Patricia	Brown	Central Piedmont Community College
Valerie M.	Fields	Mecklenburg County Sheriff's Office
Aujjena	Hicks	Mecklenburg County Sheriff's Office
Henrietta	Saunders	Mecklenburg County Sheriff's Office
Jessica	Camara	Holton Beach
Leslie	Meier	durham police deartment
Megan	Doxsie	Morrisville
Jennifer	Sprague	Huntersville Police Department
Jessica	West	Henderson Police Department
Marianne	Bond	Durham PD
Marsha	Williams	Mecklenburg County Sheriff's Office
Kimberly	Bell	East Carolina University Police Dept.
Tamesha	Woolard	ECU PD
Brie	Butler	Durham PD