

NORTH CAROLINA LAW ENFORCEMENT WOMEN'S ASSOCIATION

June 15, 2017 1200-1300

I. CALL TO ORDER – Marianne Bond

The NCLEWA Business Meeting – Durham Police Department, 505 W Chapel Hill St. Durham NC 27701.

II. INVOCATION - Sydell Lewis

III. ROLL CALL –

PRESIDENT	Marianne Bond	Present
VICE PRESIDENT	Marsha Williams	Present
TREASURER	Brie Butler	Present
SECRETARY	Tara Stanton	Present
SGT. AT ARMS/ PARLIAMENTARIAN	Diane Smock	Present
CHAPLAIN	Marissa Davis	Excused
HISTORIAN/PUBLICITY	Leslie Bond	Excused
3 YEAR BOARD OF DIR.	Derri Stormer	Excused
	Tamesha Woolard	Excused
	Debi Smith	Excused
2 YEAR BOARD OF DIR.	Henrietta Sanders	Excused
	Jessica Camera	Present
	Jessica West	Un-excused

Additional members in attendance:

Durham: Dawn Tevepaugh, Durham Tech PD

Huntersville: Sydell Lewis, Jennifer Sprague, Zanetta Simpson, Khandi Harper

IV. ORDER OF BUSINESS:

A. READING OF MINUTES:

The minutes from the 03/18/17 meeting were posted online and emailed to all members with the meeting reminder. A motion was made by Brie Butler to accept the minutes from the meeting and this motion was second by Jessica Camera

B. CHAPLAIN'S REPORT: Marianne advised that Brie was working on getting Latisha's address to Marissa so that a card could be sent to her on behalf of the association. Latisha is currently caring for her grandmother who is terminally ill.

C. TREASURER'S REPORT: Brie reported the following balances:

1. **Current Balance:** \$11,654.41 in checking, \$ 2,052.05 in savings.

Expenditures were reported to be for the last conference call and the donation to the Special Olympics. Income reported in was from conference fees and renewals. A motion was made by Marianne to transfer \$5,000 to the interest bearing account. There were no objections. A motion was made to pass the report by Debi Smith and was seconded by Tara Stanton.

V. COMMITTEE REPORT(S):

A. Training and Standards: Committee Updates-Marianne

1. Executive Committee

1. Standards Division

1. Working on Deputy Director selection - Trevor Allen has moved on to Director of NCJA
2. Processing assistant - vacancy, working to fill this spot
3. HB 701 - add commissions under 150B-38
4. National Decertification Index - starting to make entries and updated by the end of July

2. NCJA

1. New courses

1. Communications evidence collections
2. Community Policing Before the Crisis
3. Full spectrum photography-Forensics

2. Online

1. 100,000 completions through this platform
3. Chiefs need to respond to NCJA survey to help with the selection of in service topics-for 2019
4. Online Instructor Update now

2. Education and Training

1. Change - rule hearing SMI language to be consistent with other rules. Someone with a probationary general instructor can now seek SMI instructor just as all other specialized instructor certifications
2. Change - rule hearing for General Instructor Training - minimum hours 75 to 78. Review curriculum in August. Language modifications.
 1. 70 minute final presentation
 2. Additional language update - minor - titles and language
3. SCAT Instructor - add 8 hours of daily physical fitness - being tabled until August
4. Annual Inservice Firearms Qualification - rule change - add both day and night rifles, shotgun, long-guns. Going to rule making for research-recommended now not passed yet
5. BLET hours changing from 616 to 632 (increase BLET class by from 8 to 24 hours). More hands on with Individuals with Mental Illness and Developmental Disabilities
6. Rule change to comprehensive BLET Exam - currently when you take the state exam, if you fail two of the units you are allowed to retest. If there is 3 you fail then you fail the overall exam. Request to modify. They are looking to see what blocks are being failed the most. No changes at this time. Conducting more research.

3. Planning and Standards

1. Change name of class to "Interviews"
2. General Instructor - now need a recommendation from School Director or In-service Training Coordinator. Removed recommendation from Agency Head.
3. Preliminary stage - proposed changes, no public hearing as of yet
 1. Lateral transfers - attempting remove some requirements with lateral transfers before certification can be transferred. Items will still have to complete all the paperwork however, asking to allow the officers to work and have 60 days to complete all the required paperwork. An agency head would have request this from Training and Standards. There cannot be a break in service. (In state officers only)
 2. Certification of instructors. If they lose their certification from law enforcement would they also lose their certification as an instructor. This will now include EMT, Fire, and other certified agencies

B. Sponsorship – (need a list prior to the conference to include items/dollar amount, business – contact info. This was requested at the last meeting, however nothing has been sent.-There are no new updates, they are having issues with budgets and most are requesting us to come back towards June and July and ask for donations.). There were no new updates per Marsha, many of the businesses have told her and other members to come back towards the end of June for potential donations. Cidel stated that Premier Outlets said they would donate a candle, \$200 coupon book and a map for each registered member at the conference. They discussed putting this all in the welcome bags that the Sheriff’s Department was having donated and that they could be picked up at registration. She also stated that the Speedway still wishes to conduct tours and do rides in the cars but they need the number of participants (maybe 50) and times of availability. Cidel will reach back out to let them know that the date for this would be September 13 in the early afternoon or evening.

VII. UNFINISHED BUSINESS:

- A. Recap - 2017 Conference Huntersville/Charlotte:** The schedule is set and Brie and Marianne advised that they would send out an email regarding the firearms sign up since that class was limited to 20 participants. Marsha will get updated Bios for the instructors and will have them to Brie so they can be included with the materials.
- B. Welcome reception:** Everything is set for this location.
- C. Banquet location – Rural Hill, Thursday 1800-2100.** The Sheriff’s Department will be providing vans for transportation for the week if needed. They will be utilized for the Welcome Reception and the Banquet.
- D. Outings:** The vans are also available for any outings if needed. Cidel will be contacting the Speedway about the Wednesday date and times to help set this up.
- E. Scholarship recipient – Major Brown** will locate a student and provide the name to Marianne.

VIII. NEW BUSINESS:

A. Vote in New Members

Adrienne	Ellington	ECU PD
Kimberly	De La Cruz	Durham Police Department
Amy	Davis	ECU PD
Muriel	Hughes	Charlotte Mecklenburg Police Department
Aileen	Maddox	Mecklenburg County Sheriff's Office
Melissa	Wall	NC Dept of Public Safety
Jessica	Yarbrough	NC Dept of Public Safety
Minique	Jackson	Mecklenburg County Sheriff's Office

A motion was made by Debi Smith to vote in the above new members and this was seconded by Zanetta Simpson.

- B. Forgotten Residents:** Per Brie there is no updates to this, the Forgotten Residents remain the same and will be remembered with a gift/donation in December.
- C. Raffle Update:** The prizes for raffle were brought up again and with no new donations coming forth it was determined to stick with the 3 gift raffle. The group discussed changing the gifts around to the following: 1st prize an Echo System, 2nd prize a \$100 gift card, and 3rd prize a \$50 gas card. The motion was made by Cidel and was seconded by Marsha for the prize choice. Latisha will have the tickets printed and Marianne will distribute them for sale. Cidel volunteered to collect the tickets and money from everyone.
- D. Woman of the Year – who is eligible and review bi-laws.**
 - 1. **Marsha - JUNE** Three months prior to the annual conference, correspondence should be sent to all chiefs, sheriffs, or members' immediate supervisor advising them of all members in their department who are eligible to receive the North Carolina Law Enforcement Woman of the Year award. Specific instructions should be included in order for a timely response;
 - This was discussed and Marissa will get this information that is needed to Marsha so she can start to work on this. Brie has already emailed a list of eligible members to Marsha so she can start on this. The packets of the recipients will be no longer than 3 pages.
- E. Center pieces for the banquet – update still is needed from Latisha regarding this, Marianne will reach out to her to discuss.**
- F. Anniversary Logo – Debi is still working on this and has one partial design. She will have this by the end of July and it will be sent out for us to make a decision on.**
- G. Polos – no orders have been placed and the cutoff is **July 31**.** Brie will send out a follow up email reminding people to order if they want to. This is also listed in the minutes in case they miss the email.
- H. Inventory update:** Most items are accounted for except the thumb drives. 1 coffeepot might still be with a member in Gibsonville. The book that was donated by Kelly Oaks will be added to the inventory, currently with Diane Smock.

- I. Other Announcements: Marsha asked about offering a spot or two to the Sheriff's Department since they were doing so much of the training/welcome reception/vans for the conference. A motion was made to offer 2 spots to the Charlotte Mecklenburg Sheriff's Office for conference fees to be waived. This was seconded by Brie with none opposed. Marsha will need to get the names of the 2 sponsored people to Brie so she can note it on their registrations.

So far 19 are registered for the conference. There are a total of 80 spots available so please push this out to other agencies.

Marianne provided a training proposal for next year's conference from Potential Essential, a group that provides leadership training to women mainly in the corporate world. They provided a packet of items that they would teach with a potential cost. The packet was very informative and a motion was made to have this training in Edneyville next year (2018) as long as the NCJA and Training and Standards agree to accept the training as legitimate. This would be for a fee of \$1,000 and their logo on the website. This motion was made by Brie to accept this as long as it fit this criteria and was seconded by Marsha, no one opposed. Marianne will report back when she hears from NCJA and Training and Standards if this is possible.

J. Next Meeting: Conference September 11th CPCC

A motion to adjourn was made by Jessica Camera and was seconded by Debi Smith.