



NORTH CAROLINA LAW ENFORCEMENT WOMEN'S ASSOCIATION

*Agenda
September 3, 2018*

I. Call to Order: Meeting was called to order by President Marianne Bond at 1304.

The NCLEWA Business Meeting – NCJA West Campus - Edneyville

II. Invocation: Given by Marissa Davis.

III. Roll Call:

President	Marianne Bond	Present
Vice President	Marsha Williams	Present
Treasurer	Brie Butler	Excused
Secretary	Tara Stanton	Present
Sgt. at Arms/Parliamentarian	Diane Smock	Present
Chaplain	Marissa Davis	Present
Historian/Publicity	Debi Smith	Present
3 Year Board of Directors	Derri Stormer	Present
	Tamesha Woolard	Excused
	Debi Smith	Present
2 Year Board of Directors	Henrietta Sanders	Present
	Jessica Camera	Present
	Jessica West	Present

Additional members in attendance:

Candace Spragins	Hillsborough PD
Morgan Worrell	Roanoke Rapids PD
Natara Valazquez	Roanoke Rapids PD



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Hannah Grimes	Roanoke Rapids PD
Clarice Hagbourne	Roanoke Rapids PD
Jennifer Ashworth	Burlington PD
Tori Kennedy	Burlington PD
Shante Harri Stewart	Burlington PD
Daisha Hudson	Burlington PD
Ashley Kight	Mooresville PD
Alicia Sinclair	Mooresville PD
Kim Davis	Morganton Public Safety
Taylor Johnson	Morganton Public Safety
Nanette Newton	Burlington PD
Trista George	Burlington PD
Katrina Longmire	New Bern PD
Shannon Markwordt	Apex PD
Laurie Austen	NCJA
Heather Burch	UNC Charlotte Police
Randi Wooten	Wake Forest University
Dana Felts	Wake Forest University
Sirlena June	Charlotte-Mecklenburg PD
Meredith Shoaf	NC ALE
Angela Mullis	Morrisville PD
Regina Conner	Wilmington PD
Kelly Oaks	NC SBI
Danielle Lawrence	Morehead City PD
Kayina Ramos	Durham PD
Robin Cassel	Belmont PD
Sandra Butcher Jones	Mecklenburg County Sheriffs Office
Sherika Hassans	Mecklenburg County Sheriffs Office
Felicia McCabe	Leland PD
Amanda Dance	Henderson PD
Katelan Coffey	Morrisville PD
Latrice Harper	Mecklenburg County Sheriffs Office
Latisha Allen	NC DOI CID
Tracey Skeeter	Moorisville PD
Maria Stevenson	Durham PD



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IV. Order of Business

a. Reading of Minutes:

The minutes from the 03/09/18 meeting were emailed to all members and posted online. A motion was made by Jessica West to accept the minutes from the meeting and this motion was second by Latisha Allen.

b. Chaplains Report: Marissa Davis stated that four NC Officers have died in the line of duty that we have sent cards to this year so far. She provided a copy of the associations' card that she typically mails out so members could see what they look like and describe how she tells them that we are thinking of them in their time of need. She has also sent out several cards to members who have experienced a loss or hard time that have needed a word of support. These have been sent with the approval of the president. Nicole McBride of Raleigh PD was one of the most recent ones to receive these, due to the loss of her father who was also a former law enforcement officer.

c. Treasurers Report: This report was given by Marianne Bond. She discussed the donation of \$20,000 that we received from Bank of America and how we can now give 4 scholarships per year in honor of the 4 African American police chiefs.

i. Current balance: \$8,002.37 in checking and \$17,079.23 in savings. There is \$18,002.91 in the scholarship account.

ii. Major expenditures and revenue for this quarter: Brie is unavailable to provide these at this time. We will have a more accurate report for the next meeting due to expenses from this conference having been paid at that time.

A motion was made by Derri Stormer to accept the report and second by Maria Stevenson.

V. Committee Reports:

a. Training and Standards: Committee Updates. The last meeting was August 17, 2018.

i. Executive Committee

1. Standards Division Report

a. Job Vacancies – posted soon DOJ website



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- i. Processing Assistant
 - ii. Investigator-certifications or issues with certifications.
 - b. Job task analysis bids – evaluating responses
 - c. Southport Police
 - i. Chief and Lieutenant were arrested for fraud, remainder of the department was placed on leave
 - ii. All other records in the agency are in order
 - d. Senate Bill 616 (Hope Act)
 - i. Requires the establishment of minimum standards and levels of training for certification of diversion investigators and diversion supervisors
 - 1. Certification is every 3 years and the act is effective July 1, 2019.
 - 2. Staff is working with the NCJA to meet the requirements of this mandate
 - e. BLET Test Questions
 - i. All exam questions will now be developed by subject matter experts
 - ii. Now be a pool of questions to draw from
 - f. General Instructor Audit
 - i. 387 instructors did not complete the 2017 online renewal course
 - ii. 7,681 active instructors are in compliance
- 2. NCJA Report
 - a. Several new instructors/developers hired
 - b. Soon announcing an opening for a Firearms Instructor
 - c. 2019 – one mandatory course will be Opioid awareness
 - d. New classes
 - i. Crime Prevention Specialist – web-blended
 - ii. Telecommunicator Simulator – Salemburg
- b. Standing Committee Reports
 - i. Education and Training Committee
 - 1. Nothing of significance
 - i. automatic or burst fire weapons, sniper rifles, gas or less lethal munitions weapons



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2. Planning and Education
 - a. Certification for SRO – based on a request from the Attorney General
 - i. SRO have to complete a 40 hour course within 1 year of assignemnt
 - b. Report of Separation
 - i. Required by the officer to report this but now the agency is also required to report a separation within in 10 days.
 - c. Drug Screenings
 - i. Agency now hast to maintain the acutaly panel and not just the positive or negative results
 3. Criminal Justice Fellows Program
 - a. First meeting August 15
 - b. Work completed so far:
 - i. Four forms to include the application
 - ii. PP created for students and professional groups
 - iii. Guide for the program
 - iv. Marketing items
 - v. Timeline of dates
 - vi. Program is posted on CFNC.org
 - c. Opening date for applications is January 1 and closing date is April 15
 - d. Only certain counties are eligible to receive funding
 - i. County has a population less than 75,000
 1. 65 counties that meet this requirement
 2. *Negative feedback about this restriction and Standards will attempt to have this part of the legislation repealed
- VI. Unfinished Business
- a. Update Sponsorship
 - i. Review Updated Sponsorship page (Tabled at the last meeting)
 1. Current draft - They will draft a proposal of the sponsorship levels and send it to the Board to approve.
 2. Top sponsors
 - a. Specialized Training \$6,000 maximum
 - b. Annual Banquet \$5,000 maximum



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- c. Mid-Level sponsors
- d. Association Awards at least \$1000 maximum
- e. Booklets & Supplies at least \$1000 maximum
- f. Charity Softball at least \$1000 maximum
- 3. Base-level
- 4. General Funding – name your amount
- ii. Proposed draft-
 - 1. Bronze \$1.00 to \$499
 - 2. Silver \$500 to \$1499
 - 3. Gold \$1500+
 - a. What does each level receive
 - i. Options – logo on web, logo on shirt, social media posts 3+, on conference material

Latisha Allen volunteer to work on starting a committee to address this with the assistance of Shannon Markwordt and Laurie Austen. This will probably consist of several phone calls and meetings and draft something to the Board.

- b. Scholarship (4-\$500 scholarships awarded) – Updates
 - 1. Wake Technical CC with Chief Deck-Brown – waiting on Chief's schedule
 - a. Recipient - Auric McClean 919-592-5303
 - b. WTCC representative Jan Slaughter, RPD PIO Laura 919-523-2254
 - 2. Durham Technical CC with Chief Davis
 - a. Recipient – Cremoca Crews, crews9921@connect.durhamtech.edu
 - b. Dawn Brittan 919-536-7200 ext. 0427
 - c. Sept 20th 1130-1230, Durham
 - d. Need one other board member to attend still (Jessica Camera was checking her work schedule to see if she could attend this).
 - 3. Fayetteville Technical CC with Chief Hawkins
 - a. Recipient - Courtney Ballard, 910-508-5067
 - b. FTCC Contact is Linda Novak and Jeffrey Zack
 - c. Sept 13th 1230-1430
 - d. Bond and Latisha are attending



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4. Blue Ridge Community College with Chief Andrews at the banquet
thanks to VP Marsha Williams
 - a. Recipient – Joreeca Dinnall
 - b. Director Elaine Thompson and her husband attending
 - c. Sept 6th Banquet
- c. Donations received and thank you letters to be mailed
 - i. Debi Smith - Target of Durham - \$150 gift card (Bond)
 - ii. Durham PD Cpl Bobby Paffel assisted with the following
 1. Coca Cola of Durham – 6 cases of water and 3 of sodas (Bond)
 2. Frito-Lay – 300 + bags of chips
 - iii. Khandi Harper
 1. Walmart \$100 gift card
 2. Asheville Outlets bags
 - iv. Additional donations with the contact person and address- Please get these to Marianne Bond so we can send them thank you.
- d. Charity Softball Tournament Update:

Debi Smith discussed the softball tournament of this being held in the Raleigh Durham area and solicited participation and help if anyone is interested, please reach out if you are interested in this.

VII. New Business

- a. Vote in new members: A motion was made by Diane Smock to approve the below list of new members into the organization and was seconded by Derri Stormer.

Wilma	Cooley-Griffin	Wake County Sheriff's Office
Tyima	Johnson	Henderson PD
Kim	Davis	Morganton Public Safety
Jennifer	Ashworth	Burlington Police Department
Laurie	Austen	North Carolina Justice Academy



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Regina	Connor	Wilmington Police Department
Franchesca	Doblado	New Hanover County Sheriffs Department
Trista	George	Burlington Police Department
Hannah	Grimes	Roanoke Rapids Police Dept
Clarice	Hagbourne	Roanoke Rapids Police Dept
Shante	Harris Stewart	Burlington Police Department
Daisha	Hudson	Burlington Police Department
Kimberly	Hughes	Chatham County Sheriff's Office
Tyima	Johnson	Henderson Police Department
Tori	Kennedy	Burlington Police Department
Katrina	Longmire	New Bern Police Department
Shannon	Markwordt	Apex Police Department
Nanette	Newton	Burlington Police Department
Meredith	Shoaf	North Carolina SBI- Alcohol Law Enforcement Branch
Natara	Velazquez	Roanoke Rapids Police Dept
Morgan	Worrell	Roanoke Rapids Police Dept
Heather	Burch	UNC Charlotte Police and Public Safety
Amanda	Dance	Henderson Police Department
Belinda	Johnson	G4S Secure Solutions, Transit Police
Angela	Mullis	Morrisville Police Department



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Adrianna	Perrone	Gates County Sheriff's Office
Tracy	Skeeter	Morrisville Police Department

- b. Forgotten residents update: There are no new updates to this.
- c. Challenge Coins & sweatshirt sale: Coins are \$10 for members, we have extra sweatshirts are available for purchase if interested (\$25.00), Coffee mug is \$5.00.
- d. Outings and scheduling –None scheduled this year. Any suggestions are welcome. Tomorrow night is cookout that association is paying for. Deb is making punch. Wednesday photo op in uniform if you brought this (after class).

Sierra Nevada Brewery has a band tonight unit 5:00, it was said they have a good restaurant and drinks about 30 minutes from here.

- e. Vote in New Officers – Read the job requirements prior to nominations. Sergeant at Arms, Diane Smock, read descriptions and opened the floor for nominations.
President: Marianne Bond was nominated again by Maria Stevenson and was seconded by Sherika Hassans.

Vice President: Marsha Williams was nominated again by Henrietta Saunders and was seconded by Derri Stormer.

Secretary: Tara Stanton declined to serve again due to work commitments and Katelan Coffey volunteered to serve. She was nominated by Jessica West and was seconded by Felica McCabe.

Treasurer: Brie Butler has served her term and was looking for a replacement as well due to other commitments. Khandi Harper volunteered to serve in this capacity and she was nominated by Jessica West and was seconded by Henrietta Saunders.

Chaplain: Marissa Davis was nominated again by Katelan Coffey and this was seconded by Khandi Harper.

Historian/Publicity: Debi Smith was nominated by Maria Stevenson and this was seconded by Khandi Harper.



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Sergeant at Arms: Diana Smock declined to serve another year as well and Jessica West volunteered to take her place. She was nominated by Diana Smock and seconded by Jessica Camera.

Two Year Board Members: Henrietta Saunders and Jessica Camera were nominated by Marianne Bond and seconded by Khandi Harper. Felicia McCabe (to replace Jessica West who would then be serving as the Sergeant at Arms) was nominated by Kelly Oaks and seconded by Khandi Harper.

- f. Woman of the Year – explain qualifications and have all read nominations. Those in attendance are asked to stand:
Derri Stormer, Henrietta Saunders, Latisha Allen, Zaneta Simpson (not present), Alisha Sinclair, and Cindy Perry (not present). Votes were taken up by the current Woman of the year.
- g. 2019 Conference Locations – Discussion (September 9-13, 2019), potentially 75 in attendance
- i. Durham – Marianne has some possible hotel locations.
 - ii. Beach – Double Tree at Atlantic Beach or Wilmington.
 - iii. Kelly Oaks discussed a location in Moore County that could potentially host us at a minimal cost for one of our low cost years.
- All of these locations will need information presented at the next meeting with location/hotel venues and areas to host the banquet and conference trainings by those who proposed them or someone in the area.
- h. Class topics
- i. Leadership training 2hrs and- Hear Me Now and Remember What I Say – 2hrs Kim Overton has committed to Wed, 9/11/2019 (Communications training)
 - ii. Drug recognition (Maria will look at an instructor)
 - iii. Mental health
 - iv. Organized retail theft
 - v. Juvenile training (need to find an instructor)
 - vi. SCAT (Burlington has instructors)
 - vii. Driver training but the track is the issue
 - viii. Interview and Interrogation
 - ix. Financial Planning



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- x. Blood splatter analysis (Academy has an instructor that can do this)
- i. Next meeting:
December 7, 2018 at 1100-1230 @ Durham PD, conference lines are available if needed.

Marsha Williams proposed hosting some type of mid year event, such as a dinner cruise or something to earn money and the proceeds to go to the scholarship fund and a fellowship opportunity at the halfway point of the year. This can be discussed at the December meeting.

VIII. Motion to Adjourn

A motion was by Tara Stanton and second by Jessica West to adjourn the meeting.